



STUDENT HANDBOOK 2020-2021

Dr. Habil Khorakiwala Education and Health Foundation
E-1/NP-1, SEZ, Five Star Industrial Estate, MIDC Shendra,
Aurangabad Maharashtra, India, Pin-431154
Contact: 0240-6662888,
Website: <http://wockhardtschool.com>

SECONDARY SCHOOL TIME TABLE

Time	Day	Mon	Tues	Wed	Thurs	Fri	Sat	
8:10 am - 8.25 am		Debuss and Assembly						
8.10 am - 9:05 am	Lesson 1							
9:05 am - 9:20 am		Breakfast						
9:20 am - 10:00 am	Lesson 2							
10:00 am - 10:40 am	Lesson 3							
10:40 am - 11:20 am	Lesson 4							
11:20 am - 12:00 pm	Lesson 5							
12:00 pm - 12:35 pm		Lunch						
12:40 pm - 1:20 pm	Lesson 6							
1:20 pm - 2:00 pm	Lesson 7							
2:00 pm - 2:40 pm	Lesson 8							
2:40 pm - 2:50 pm		Snack Break						
2:50pm - 3:20pm	Lesson 9							
3:20pm - 3:30pm	Embuss and Depart							

School Contact Details

Uma Mohandas
Principal , CBSE

Tel.7888041152
UMohandas@wockhardt.school

Sunanda Kulkarni
Account Officer

Tel. 0240-6662859
SKulkarni@wockhardt.school

Jayant Pade
Admin Manager

Tel.9850985551
JPade@wockhardt.com

OFFICE TIMINGS

Weekdays-Monday to Friday-9am to 4pm

Saturdays-9am to 2pm

School Term and Vacations

Term I

Begins: Monday, 8th June 2020

Diwali Vacation: 11th Nov 2020 to 22nd Nov 2020

Winter Vacation: Mon, 21st Dec 2020 to Sun, 3rd Jan 2021

Term II

Begins: Thurs, 4th Jan 2021

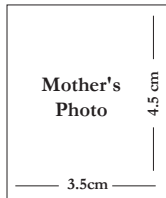
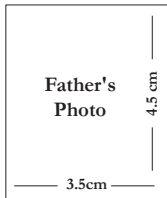
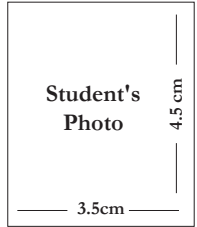
Summer Vacation: Thurs, 22nd April 2021 to 7th June 2021

PARTICULARS OF THE STUDENT

(for class teacher record)

Name:
Class and Section:
Admission No. :
House:
Date of birth:
Blood group:
Father's Name (in block letters):
Father's Designation:
Mother's Name (in block letters):
Mother's Designation:
Home Address:.....
Office Address:
Telephone No. Res:
Off. (Father):.....
Off. (Mother):
Mobile (Father):
Mobile (Mother):
Bus Stop:
Bus No. :
Landmark:
Name, Class & Phone No. of Brother/Sister/Neighbour studying in WGS.
Name.:
Grade.: Tel.:

The information furnished is correct.



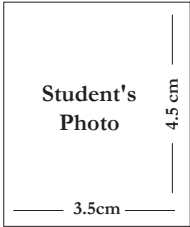
Father's Signature

Mother's Signature

PARTICULARS OF THE STUDENT

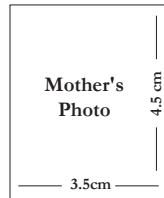
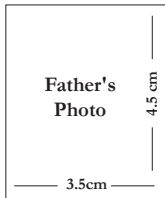
(for office use)

Name:
Class and Section:
Admission No. :
House:
Date of birth:
Blood group:
Father's Name (in block letters):
Father's Designation:
Mother's Name (in block letters):
Mother's Designation:
Home Address:.....
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Name, Class & Phone No. of Brother/Sister/Neighbour studying in WGS.
Name.:
Grade.: Tel.:

The information furnished is correct.



Father's Signature

Mother's Signature

PARTICULARS OF THE STUDENT

Name:

Class and Section:

Admission No. :

House:

Date of birth:

Blood group:

Father's Name (in block letters):

Father's Designation:

Mother's Name (in block letters):

Mother's Designation:

Home Address:.....

Office Address:

Telephone No. Res:

Off. (Father):.....

Off. (Mother):

Mobile (Father):

Mobile (Mother):

Bus Stop:

Bus No. :

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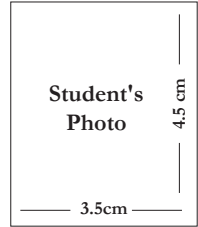
Name, Class & Phone No. of Brother/Sister/Neighbour studying in WGS.

Name.:

Grade.:

Tel.:

The information furnished is correct.



Father's Signature

Mother's Signature

WOCKHARDT GLOBAL SCHOOL-Mission

Our Mission is to develop students with active and creative minds, a sense of understanding and compassion for others, and the courage to act on their beliefs. Our stress is on the total development of each child: spiritual, moral, intellectual, social, emotional, and physical.

WOCKHARDT GLOBAL SCHOOL - Vision

Our vision is to develop a student community of lifelong learners that demonstrate skills, knowledge, and values required for global citizenship to make the world a better place.

OUR PHILOSOPHY:

Wockhardt Global School (WGS) strives to obtain and maintain a reputation as a school known for having exceptional academic quality, consistently high standards, and outstanding pedagogical leadership. In order to achieve our goals, we are working with partners in our local community, nationally in India, and internationally. We feel that it is important to involve our stakeholders, especially our parents and teachers. WGS promotes intercultural understanding and respect, not as an alternative to a sense of cultural and national identity, but because we see it as an essential part of life in the constantly shrinking global village.

CBSE VISION

The CBSE envisions a robust, vibrant and holistic school education that will engender excellence in every sphere of human endeavour. The Board is committed to provide quality education to promote intellectual, social and cultural vivacity among its learners. It works towards evolving a learning process and environment, which empowers the future citizens to become global leaders in the emerging knowledge society. The Board commits itself to providing a stress-free learning environment that will develop competent, confident and enterprising citizens who will promote harmony and peace.

ABOUT ACADEMICS UNIT

The goal of the Academic, Training, Innovation and Research unit of Central Board of Secondary Education is to achieve academic excellence by conceptualising policies and their operational planning to ensure balanced academic activities in the schools affiliated to the Board. The Unit strives to provide Scheme of Studies, curriculum, academic guidelines, textual material, support material, enrichment activities and capacity building programmes. The unit functions according to the broader objectives set in the National Curriculum Framework-2005 and in consonance with various policies and acts passed by the Government of India from time to time.

ACADEMICS

School Timings:

- Monday to Thursday -8am to 3:30pm
- Teaching Saturdays: 8am to 1:30pm

CBSE classes will have 9 lessons per day of 40 minutes duration, with a 5-day week. 2 Saturdays will be working to accommodate PTM and other activities.

There will be a snack break and a lunch break.

Scheme of studies:

CORE SUBJECTS	NON-CORE SUBJECTS
Language 1- English	HPE- Health and Physical education
Language 2- Hindi	Art and Craft
Language 3-Marathi	Music
Science	Library
Mathematics	
Social Studies	
Computer	

Hobby Clubs (twice a week)

All of the above will be incorporated into the weekly timetable.

ASSESSMENT SCHEDULE:

(Kindly refer CBSE circular no 14 on the CBSE website.)

PERIODIC TESTS AND EXAMINATION

The academic year will be divided into two terms. Assessments and examinations will be cumulative in nature.

Periodic assessment schedule will be as follows:

1st TERM-June to October

*PA 1- will be taken as internal assessment.

PA 2-Wed, 1st July 2020 to Wed, 8th July 2020

MID TERM EXAMINATION:

Practical and ASL-Fri, 16th Oct to Wed, 21st Oct 2020

Mid-Term Exams: Mon, 5th Oct to Wed, 15th Oct 2020

Art Exam: Fri, 16th Oct 2020

MID-TERM Report cards: Tues, 10th Nov 2020

2nd TERM: (November 2020 to April-2021)

PA 3-Tues 1st Dec to Wed 9th Dec 2020

PA 4-Mon, 20th Jan. to Thurs, 30th Jan. 2020

(*PA means Periodic Assessment)

FINAL EXAMINATION:

Practical and ASL: Tues, 17th March to Sat, 21st March 2020

Final Exams: Tues, 3rd March to Mon, 16th March 2020

Art Exam: Tues, 17th March 2020

Final Report card (cumulative): Wed, 22nd April 2020.

Assessment schedule and exam time tables will be given to students a week before it is conducted.

ACTIVITIES:

- All students are given the opportunity to participate in all activities whether co-scholastic or enrichment programmes. There are project related and hands on activities at all levels and across all classes.
- Inter-house and interschool participation is organised. Selection will be based on auditions and merit. Competitions and events are planned throughout the year.
- Hobby clubs will be conducted twice a week. Students can enrol through the school website. Intake will be based on max numbers that can be accommodated in a club.
- List of HOBBY CLUBS offered will be intimated to parents and students through a notice and form from school
- Games, music and arts are part of the weekly timetable, but training for school teams and other competitions will take place at scheduled hours. In case students have to stay back or come to school on holidays, parents will be informed well in advance.

ASSEMBLY

- Assembly is an important meeting place for the whole school or part of the school to pray, meditate, showcase talent, do yoga, reinforce rules, meet visitors and share school plans through announcements.
- There will be house conducted and class assemblies based on a theme or relevant topic for general awareness. This will be marked in the calendar.
- Assembly schedule is as follows:
Monday- whole school assembly
Tuesday- House Meeting
Wednesday-Yoga/ Remedials

Thursday- House Meeting

Friday- Self- study/Remedials

- Common school assemblies will take place for days of national and international importance.

ATTENDANCE:

- **First and last day of school term is compulsory. Parents are requested not to plan vacations that are inclusive of these two days. No leave will be granted and a mention of this default will be recorded in the child's report card.**
- Since assessment is continuous, comprehensive and cumulative, parents are advised to make sure the child is present on all days in school, except in case of infectious illnesses.
- In case of illnesses such as chicken pox, measles, flu etc, parents are requested to call up school and inform the concerned teacher. On recovering, the child must produce a medical certificate along with the leave letter.
- In case of an unscheduled holiday, it will be compensated with a working day, which will be intimated to the parents well in advance.
- 3 days or more leave will be sanctioned by Principal only, after a leave letter is submitted at least 3 days prior to the dates mentioned in the letter.
- Details in the leave letter should include: dates, number of school days missed, assessment or activity missed, place of visit, reason for visit and parents sign and mobile number.
- The letter will be shown to Class teacher first then submitted to the office to the Principal.
- Half day leave will not be sanctioned for any purpose whether religious festival or home related functions or travel. Students who are unwell for tests should not come to school, as half day will not be granted.

- Early permission is granted only for academic and sports related events, sudden illness or injury, visit to passport office, diagnostic tests etc. with document to support it.
- **NO LEAVE will be granted for overseas travel during the academic year which includes school days.**
- Absence without prior permission will lead to strict action affecting grades of the child.

Absence from Formative assessments:

- The grades will be averaged out for paper pencil tests. Other assessments which involves team work will not be graded.
- Orals and practicals will be rescheduled at the convenience of the teacher concerned. Student is expected to follow up with the teacher.
- Submissions of project work, assignments etc. should be done as soon as the child returns to school.

Absence from scheduled Summative assessments:

- Students will be exempt if absence is due to illness and any sporting event scheduled outside the city area.

Attendance of Parents:

- Parents are invited for all big events in school like Prize day, Annual Cultural event and Sports day.
- Parent conferences, orientation and PTM should be attended compulsorily.

AWARDS:

- Appropriate categories of awards are discussed and awarded to students. These include 100%attendance, academic excellence and special categories as deemed by the Head and staff.
- In regular classes and inter house events team and individual events, students will be awarded at the end of the event.

COUNSELLING

- School counsellor will be available for counselling for learning difficulties or issues related to behaviour modification. This will be done with the parents' permission.

COMMUNITY PROJECTS/VISITS

- Students will have an opportunity to visit orphanages, old age homes and schools for physically challenged persons to inculcate in them a sense of social responsibility. This will be age appropriate.
- Counselling on Life skills will also be conducted to help internalise the social issues in and around the community.

CURRICULUM

- WGS follows the NCERT/CBSE recommended curriculum. From STD VI to VIII text books will be selected as per the quality of content, keeping in mind the core syllabus recommended by CBSE.
- Std. IX to XII only NCERT textbooks will be followed.

DISCIPLINE

- As per RTE, NO STAFF MEMBER IS ALLOWED TO ADMINISTER CORPORAL PUNISHMENT TO A CHILD. This will result in summary dismissal of the concerned staff member, whether teaching or non-teaching, without notice period.
- Students must take responsibility to set the high standard of good behaviour in school.
- Good behaviour includes respecting all elders, classmates as well as helpers in school. All should be addressed respectfully and shown courteous behaviour at all times.
- All staff members and students are allowed to approach Principal directly in case they find disturbing behaviour

shown by any adult or student on school campus

- Unacceptable behaviour will result in 2 verbal warnings, 1 written warning letter to Parents, suspension from school for 3 days and finally removal from school.
- Students who require counselling will be given the opportunity to do so with their parents' permission.

ELECTRONIC GADGETS:

- No mobile phones are allowed on campus. In case of emergency, if brought to school, it will be deposited at the FD in the administration block and signed out by the student, when going home.
- Mobiles brought to school without permission or information will not be returned till the end of the academic year.
- Any other electronic gadgets like laptop, FM radio, ipods etc will require written permission from the Principal for its use.

FIELD TRIPS/PROJECT WORK

- Field trips (day) are organised to augment experiential learning by giving hands on experiences.
- Students will be taken from school, along with the relevant subject teacher, and back at no extra cost.
- Every field trip is assessed in the form of a report or an assessment sheet. Charts, presentations, assembly talk form the informal assessment technique.
- Project work is generally given over holidays as it requires time and effort. It is to be compiled and completed by the student only. Parents may help with resources, but the final output is the student's creativity and organisation. This will include research online, reading and interviews and/or questionnaire filling.

- Project work is part of the CBSE curriculum and guidelines are provided for it. This makes it easier for student to meet the requirements. Cognizance is taken of the child's creativity even in the parameters provided by the teacher. Rubrics for grading are also given to the child, so he/she can work independently.

HOMEWORK

What the student can do:

- Consider home assignments as part of the extended learning process and approach it positively.
- Make a record of the issue and submission dates to plan work accordingly.
- Make sure submissions are done on time, to ensure time management.

What a parent can do:

- Create a quiet but spacious corner for the child at home, with all materials at reachable distance.
- Discuss and create a flexible time schedule to complete work that requires sitting down and completion. Co-operate by switching off mobiles, TV and other gadgets that distract the child.
- Allow your child to read any material and books in any corner of the home and make it a point to discuss some aspects of the book.
- Spend time with your child in planning and organising his/her work and assist in case of difficulties.
- Assist the school in implementing the school academic programme to bring out the best in your child.

HOUSES:

- Every student is assigned a House from Std. 1 to Std. XII and will continue in the same house till he/she leaves school. Siblings will also be in the same house.
- **Houses are as follows:**
 - ▶ Azul-Blue house
 - ▶ Juene- Yellow house
 - ▶ Verde-Green house
 - ▶ Rouge- Red house
- Each house is led by a Captain and Vice-Captain who are appointed by the Principal on the recommendation of the House teachers, based on merit and behaviour.
- Sport uniform has the house colours, which is worn on all sports events and games days.
- A house is guided and mentored by House master/mistress from among the staff.

LIBRARY

- Library lessons are incorporated into the timetable, where the students may read in the library or borrow books for reading over 1 week.
- All students will have a library card in which he/she will record the details of the books read during the year.
- All library books should be submitted to the Librarian one week before close of the terms.
- Students are allowed to use the Library for research or reference under the supervision of the librarian and permission of the teacher.
- Students are encouraged to use personalised bookmarks to avoid damaging the books.

- Damaged books or lost books have to be replaced by a similar one by the student or cost will be borne by the parent.
- All students will be introduced to a library skills session to help them to read in a guided manner.

OLYMPIADS/ASSET

- WGS believes in offering many opportunities to students to improve their examination skills by allowing them to appear for nationally recognised assessment programmes. One such programme is the Olympiads.
- School reserves the right to decide which classes will appear for them. Fees are incorporated into the fee bill in the subsequent month.
- The school does not train the students for these external examinations.

REMEDIAL TEACHING

- WGS offers remedial teaching as part of the learning process. Students identified with learning difficulties will be put on remedial teaching programme to enable them to join main stream teaching learning. Once they show marked improvement in their grades, remedial teaching will be withdrawn.

REPORT CARDS:

- Report cards will be available online on scheduled dates and will be accessible by a registered password by parents.
- Hard copy of the report card will be shown to parents on PTM days as scheduled in the school Diary.

TIMETABLE

- The timetable is given to the students at the beginning of the year
- Parents are expected to help their child to plan and organise the bag for the school day.

TUITION

- According to the RTE, no staff member is allowed to take tuitions after school hours. An undertaking to this effect will be signed by the staff upon joining.
- Students may be tutored at home as per recommendations from school, to help bridge the gap or for reinforcing concepts. This should be discussed with the Principal before putting in place.

TEXTBOOKS AND LEARNING MATERIAL

- Textbooks for CBSE will be bought by parents in the local shop and notebooks will be provided in school.

TRAINING

- For parents: Awareness programmes and induction will be held to help parents to be cognizant of the policies of the school.
- For students: In- house Training programmes conducted by subject experts are designed to develop various skills according to different class level.

ADMINISTRATION:

AFFILIATION

WOCKHARDT GLOBAL SCHOOL is undergoing the affiliation process.

APPOINTMENTS

- Timings to meet all school teaching and non- teaching staff is as follows:
 - ▶ Principal: by appointment and Parent teacher meeting days
 - ▶ Heads of both Admin and Academic: by appointment and PTM days

- ▶ Teachers/HRT's: only on PTM days
- PTM days will be marked in the calendar and will be strictly adhered to, unless there is an unscheduled holiday.
- Appointments can be made by email to PA to Director or by phone to FD.

APPROACHABILITY

- All staff including Principal is approachable for any issue, whether academic or non-academic during school hours.
- Other than Heads, no staff should be contacted after school hours or on holidays.
- Socialising with the WGS family is strictly forbidden as this will result in conflict of interest for the child.
- Matters regarding cafeteria, uniform, transport, safety and fees should be addressed during school hours with the concerned office staff.

CAFETERIA

- Student can avail of the cafeteria facility provided in school for breakfast and lunch.
- This should be clearly discussed with Accounts office and supported by an email or handwritten letter addressed to the school Head or Principal.
- Any food issues should be informed to the HRTs and the Principal.

EMAIL/NIIT/BULK SMS FACILITY

- Parents are requested to use the email facility to communicate with the Principal and school authorities for any information.
- Kindly do not 'CC' to anyone else regarding your child's issue. That will be taken care of by the person with whom the parent has communicated.

- All emails should be addressed to the Director and Principal only.
- WGS uses NIIT facility as student information system. Parents must use the individual username and password to look up information shared by school from time to time.
- Bulk SMS facility is used to inform parents about any activity or unexpected holiday or change in an activity.
- WGS does not encourage the use of social media among students. Parents are responsible for this. School will intervene only if there is irresponsible comments and references are made to WGS staff.

FACILITIES

- The school has a lab and library centre, activities centre, sports complex, swimming pool, athletics track and field ground and cafeteria.
- All the centres are connected by a communication system for information sharing.
- These facilities are for learning experiences for the student therefore it's the responsibility of each child to take care and maintain it.

FEES

- All fee payments should be made by the due dates as indicated in the Fee Schedule.
- The School will revise and amend the fees on the basis of recommendations by the School Management Committee (SMC)
- Students who have secured admission but join the school after the start of the session would still need to pay the full year's fee.
- If the school offers admission to a student in the middle of a session, the fee payable will be calculated on a pro rata basis for the balance period of the academic year.

- For fee computation, the date of joining shall be considered as the 1st day of the month in which the student is joining the school.
- However, since the school curriculum is quite rigorous, it is advisable for a student to start from the first day of the academic year.

INDUCTION

- At the beginning of the academic year, parents and students have an induction programme to familiarise them with the school ideologies, policies and administrative hierarchies.

ILLNESS/INJURIES

- It is compulsory for parents to inform the school about any illness a child is suffering from and the precautions to be taken in school while administering first aid or prescriptive medicines and food restrictions during recovery. Withholding critical information will be detrimental to the child's health.
- The school provides first aid facility at the hands of a registered nurse.
- If the child requires hospital facilities, the parent will be informed at the outset and the nurse and teacher will accompany the child to the nearest facility.

IDENTITY CARDS:

- It is mandatory for all the students to wear their Identity Cards throughout their presence in school campus.
- To ensure correct information on the ID card, parents are requested to supply the school with the most recent picture and information regarding the child.

LOST AND FOUND

- All belongings lost either on campus or in the bus will be displayed on PTM days.
- Students or parents can come and pick it up after entering their names in the LOST AND FOUND register, kept for that purpose.

PARENT -TEACHER ASSOCIATION:

- The Parent Teacher Association (PTA) is a non -profit, non -political and non -sectarian organisation constituted of the principal, level wise staff- members and parents, who support the school in a variety of ways. The PTA members not only assist in the development of students but also help in the development and improvement of the school.
- The PTA will meet twice a year (one meeting in each term). Members hold office for one year only. It is the link between the school and parent community.
- PTA members are an integral part of all major events of the school. At the PTA meetings, the members will get an overview of the school budget, academic programme overview, result discussions and staff and admissions status.

PHONE CALLS/ ENQUIRES

- All phone calls regarding school matters should be done on the numbers given in contact.
- Appointments to be made during school hours only between 8:30am and 3pm.
- Appointment to meet Principal and other Heads should be done with 24-hour notice unless it's a matter of great urgency.
- Personal numbers of the Director, Principal/Heads should not be used except in extreme cases of emergency.
- No parent or student is allowed to call any staff member

on their personal numbers for school related matters or to socialise.

- The Director and Principal will answer all questions related to all matters regarding the school.
- Administration manager- all matters related to transport, fees, IT related matters and cafeteria
- Accountant- Fee deposit, admission protocol and withdrawals.
- To ensure efficiency, you may email the person concerned the day before or seek appointment.

RECEPTION

At the reception, you can:

- Leave a message, leave tiffin box or materials that the child has forgotten or a message for a teacher or your child.
- Send leave applications after signatures from class teacher.
- Seek guidance about your queries and make appointments.

SECURITY

- Security guards control entry and exit to the campus. WGS issues ID cards to students, parents & drivers. Students and parents need to show their ID cards at the gate.
- For the security of all students and staff, visitors **MUST** check in at the Front office before visiting a classroom or seeing a student or a teacher.
- Parents are advised not to visit classrooms without taking permission from the Head of the School.
- Random bag checks may be carried out on the school premises and when entering the school campus.
- Parents who wish to take their ward from the school during school hours should inform the relevant school office, fill in the exit form and take written permission from the authorized person–Front Office Executive.

TRANSPORTATION

- WGS provides a bus service that runs on various routes throughout the city for all students. Students are picked up approximately between 6:50 a.m. - 7:45 a.m. and taken to drop-off points at the end of the school day.
- Students participating in an After School Activity on Friday will be transported to her/his drop-off points, with the bus leaving the WGS Campus at around 4:00 p.m.
- Students are expected to be at their registered bus stop five minutes before time.
- Parents who are dropping off their ward must remain till the child boards the bus, but not get inside the bus.
- Parents are requested not to flag down a bus if they have missed it, instead, go ahead and wait at the next stop. This will ensure punctuality.
- Students are requested to remain seated in the bus till they debuss at school or bus stop. Loud talking, running down the aisle and disturbing the bus driver will result in fatal accidents.
- Putting their hands or heads outside the window of the bus, throwing paper or sweet wrappers or water on each other or passers-by is strictly prohibited.
- Transport facility is a public service provided to all stakeholders for the convenience of travel to and from school and should be seen as such. This facility will be withdrawn if the students do not adhere to the bus rules.

UNIFORM

- Uniform will be supplied from the school recommended vendor, whose address and phone number is on display at all times in school office.

Rules regarding uniform:

- Clean and ironed uniform is a must
- Short cropped hair for boys

- For girls: long hair should be tied or plaited and short hair should be pinned away from the eyes
- Makeup, piercing, tattoos, nail paint, henna, hair colouring and jewellery is not allowed. Ear studs are allowed.
- Inexpensive wrist watches are allowed which should be removed during games lessons.
- School will not be responsible for jewellery that is lost.

WITHDRAWAL/EXIT PROCEDURES

- In case of withdrawal or transfer of a student, an application to that effect will be emailed to the Head of school. This will be followed by NO DUES certificate from Lab, Library, Accounts and counter signed by HRT and Principal.
- Transfer certificate and other dues will be issued to the withdrawing student.

OTHER

- Consent and permission forms will be given to parent to sign before any activity.
- Parents will be required to pickup or drop off students if they are participating in any event in the city. Letters to this effect will be sent a day before.
- Any queries should be addressed to the Director or the Principal or the concerned official as the case may be.
- There may be some changes from time to time, which will be intimated to all concerned, as early as possible.

PRINCIPAL

Wockhardt Global School.

NATIONAL ANTHEM

Jana Gana Man Aadhinayaka Jaya he,
Bharata Bhagya Vidhata !
Punjab Sindhu Gujarat Maratha, Dravida
Utkala Banga !
Vindhya Himachala Yamuna Ganga,
Uchchala Jaladhi Taranga !
Tava Shubha Name Jage !
Tava Shubha Ashish Maage !
Gahe Tava Jaya Gatha !
Jana Gana Mangal Dayaka Jaya He !
Bharat Bhagya Vidhata !
Jaya He ! Jaya He ! Jaya He !
Jaya, Jaya, Jaya, Jaya, He !

PLEDGE

“India is my Country,
All Indians are my Brothers and Sisters.

I love my Country,
I am proud of its rich and
varied heritage, I shall always
strive to be worthy of it.

I shall give my parents,
teachers and all elders respect,
and treat everyone with courtesy.

To my country and my people,
I pledge my devotion.
In their well-being and prosperity
alone lies my happiness”

SCHOOL ANTHEM

Verse 1:

Here, everyday is the dawn of new beginnings
Nurtured with the best of everything
Let's seize each day with open arms,
Let's fuel our dreams with enlightening sparks
We learn beyond the four walls
We don't have any fear to fall
We walk together, we stand tall

Chorus:

We learn, create, we soar, we fly,
with love, care, we ascend high,
with guidance, we shine light,
we're the leaders of tomorrow !
our future is bright !
we stay up right,
Let the fire ignite,
we scale new heights.
We scale new heights.

Verse 2:

Fostering our minds and imagination,
we're inspired to create great innovations,
with courage in our hearts, we take the lead,
Love and humility be our creed
Alma Mater, pledge to you !
We give our best, we stay true.
We focus, we pursue,
Win laurels and hearts too !

Chorus:

We learn, create, we soar, we fly,
with love, care, we ascend high,
with guidance, we shine light,
we're the leaders of tomorrow !
we're the leaders of tomorrow !

School Prayers /Invocation

HE IS STILL WORKING ON ME

Chorus:

He's still working on me
To make me what I ought to be
It took him just a week to make the moon and stars
The sun and the earth and Jupiter and Mars
How loving and patient He must be because He's still working on me
(Repeat Chorus)

There really ought to be a sign upon my heart
Don't judge him yet, there's an unfinished part
But I'll be perfect just according to His plan
Fashioned by the Master's loving hand (Repeat Chorus)

In the mirror of His word Reflections that I see
Makes me wonder why He never gave up on me
But He loves me as I am and helps me when I pray
Remember He's the potter; I'm the clay (Repeat Chorus)

OH LORD ! OH FATHER !

Oh Lord! Oh Father!
Take away all our sins
And give us that which is good.
We bow to him in whom is the happiness
We bow to him in whom is the good
We bow to him from whom comes the happiness
We bow to him from whom comes the good
We bow to him who is the highest good.

WHERE THE MIND IS WITHOUT FEAR

Where the mind is without fear,
And the head is held high,
Where knowledge is free,
Where the world has not been broken up into fragments,
By narrow domestic walls,
Where words come out from the depth of truth,
Where tireless striving stretches its arms,
Towards perfection,
Where the mind is led forward by thee,
Into ever-widening thoughts and action,
Into that heaven of freedom, my Father,
Let my country awake.

ADORABLE LORD !

Adorable Lord

Lead us to prosperity along the path of virtue.

You know all our actions

Remove from us all acts of sin that lead us astray.

With earnest humility we pray to you

Lead me from the unreal to real

Lead me from darkness to light

Lead me from death to immortality.

Gratitude Prayer

Father, We thank thee for the night,

And for the blessed morning light.

For rest and food and loving care,

And all that makes the world so fair.

Help us to do the things we should,

To be others kind and good.

In all we do in work or play,

To grow more loving everyday !

Monthly Planner- 2020-2021

June - 2020		
Date	Day	Event
1	MON	Staff reporting/REPORT CARDS
5	FRI	World Environment Day 2020/Cooking Club
6	SAT	Faculty Meeting
7	SUN	HOLIDAY
8	MON	School Reopens/World Ocean Day
12	FRI	Quiz Club
13	SAT	HOLIDAY
14	SUN	HOLIDAY
19	FRI	Aerobics Club
20	SAT	FATHERS' DAY
21	SUN	HOLIDAY/International Yoga/Music Day
27	SAT	HOLIDAY
28	SUN	HOLIDAY

July - 2020		
Date	Day	Event
1	WED	PA 2 begins
3	FRI	Cooking Club
4	SAT	Faculty Meeting/PTM
5	SUN	HOLIDAY
8	WED	PA2 ends
10	FRI	Quiz Club
11	SAT	HOLIDAY/ World Population Day
12	SUN	HOLIDAY/Malala Day
17	FRI	Aerobics Club
18	SAT	HOLIDAY

19	SUN	HOLIDAY
24	FRI	Software Club
25	SAT	HOLIDAY
26	SUN	HOLIDAY/Kargil Vijay Diwas
29	WED	International Tiger Day
31	FRI	BAKRI-ID- HOLIDAY

August -2020

Date	Day	Event
1	SAT	HOLIDAY
2	SUN	HOLIDAY/Friendship Day
6	THU	Hiroshima Day
7	FRI	Cooking Club
8	SAT	Faculty Meeting/PTM
9	SUN	HOLIDAY
11	TUE	Janmashtami
12	WED	International Youth Day
14	FRI	Quiz Club
15	SAT	HOLIDAY
16	SUN	HOLIDAY
17	MON	PARSI NEW YEAR- HOLIDAY
21	FRI	Aerobics Club
22	SAT	GANESH CHATHURTHI- HOLIDAY
23	SUN	HOLIDAY
26	WED	MAHALAXMI PUJAN- HOLIDAY
28	FRI	Software club
29	SAT	MUHARRUM- HOLIDAY/Ntnl Sports Day
30	SUN	HOLIDAY
31	MON	Onam

September - 2020		
Date	Day	Event
1	TUE	ANANT CHATURDASHI-HOLIDAY
3	THU	5th Founders' Cup
4	FRI	5th Founders' cup/ Clubs end
5	SAT	National Teachers' day- Holiday
6	SUN	HOLIDAY
8	TUE	World Literacy Day
12	SAT	Faculty Meeting/PTM
13	SUN	HOLIDAY- Grandparents Day
14	MON	National Hindi Diwas
16	WED	Ms Zahabiya's Birthday
17	THU	Marathwada Mukti Diwas- Holiday
18	FRI	Completion of portion and corrections
19	SAT	HOLIDAY
20	SUN	HOLIDAY
21	MON	Syllabus and Timetable for 1st Term exam
22	TUE	REVISION Begins/ Chairman Sir's Birthday
25	FRI	Report card finalisation
26	SAT	HOLIDAY
27	SUN	HOLIDAY
29	TUE	World Heart Day

October - 2020		
Date	Day	Event
2	FRI	GANDHI JAYANTI- HOLIDAY
3	SAT	HOLIDAY
4	SUN	World Smile Day/World Animal Day
5	MON	MID TERM EXAMS begin
7	WED	STUDY LEAVE

10	SAT	STUDY LEAVE/World Mental Health Day
11	SUN	HOLIDAY
14	WED	STUDY LEAVE/World Students Day
15	THU	MID TERM EXAMS end
16	FRI	ART EXAM/Practicals begin
17	SAT	HOLIDAY
18	SUN	HOLIDAY
21	WED	Practicals end
22	THU	Regular classes continue
24	SAT	UN Day
25	SUN	HOLIDAY- DUSSERA
29	THU	ID-E-MILAD- HOLIDAY
30	FRI	Clubs resume/Software Club
31	SAT	HOLIDAY

November - 2020

Date	Day	Event
1	SUN	HOLIDAY
6	FRI	MH-20 LIGHT FESTIVAL
7	SAT	HOLIDAY
8	SUN	HOLIDAY
10	TUE	REPORT CARD/ PTM
11	WED	DIWALI VACATIONS BEGIN
14	SAT	DIWALI/Childrens'Day/ Diabetes Day
15	SUN	HOLIDAY
21	SAT	HOLIDAY
22	SUN	HOLIDAY
23	MON	School Reopens
24	TUE	PA 3 Qs papers
28	SAT	HOLIDAY
29	SUN	HOLIDAY
30	MON	GURU NANAK JAYANTI- HOLIDAY

December - 2020		
Date	Day	Event
1	TUE	PA 3 begins/World Aids Day
5	SAT	Teaching Day
6	SUN	HOLIDAY
9	WED	PA 3 ends
10	THU	Human Rights Day
12	SAT	Faculty Meeting/PTM
13	SUN	HOLIDAY
18	FRI	3rd ANNUAL DAY
19	SAT	HOLIDAY/Staff working
20	SUN	HOLIDAY
21	MON	Winter Vacations begin
19	SAT	HOLIDAY
27	SUN	HOLIDAY

January -2021		
Date	Day	Event
2	SAT	HOLIDAY
3	SUN	HOLIDAY
4	MON	SCHOOL REOPENS
9	SAT	Teaching Day
10	SUN	HOLIDAY/ World HINDI Day
11	MON	PA 4 Qs Paper
14	THU	Makar Sankranti
15	FRI	PA 4 begins
16	SAT	HOLIDAY
17	SUN	HOLIDAY
23	SAT	PA4 ends
24	SUN	HOLIDAY
26	TUE	REPUBLIC DAY- Working day
30	SAT	Martyrs'Day/HOLIDAY
31	SUN	HOLIDAY

February - 2021		
Date	Day	Event
1	MON	Syllabus and Time Table - FINAL Exam
6	SAT	Teaching Day
7	SUN	HOLIDAY
12	FRI	XPLORE 2.0/ Completion correction/ syllabus
13	SAT	HOLIDAY
14	SUN	HOLIDAY
15	MON	REVISION begins
19	FRI	SHIVAJI JAYANTI- HOLIDAY
20	SAT	HOLIDAY
21	SUN	HOLIDAY/IMLD
22	MON	Final Practicals begin
26	FRI	Practicals end
27	SAT	HOLIDAY
28	SUN	HOLIDAY/National Science Day

March - 2021		
Date	Day	Event
1	MON	FINAL EXAMS begin
3	WED	STUDY LEAVE
6	SAT	STUDY LEAVE
7	SUN	HOLIDAY
8	MON	International Womens'Day
9	TUE	STUDY LEAVE
11	THUR	MAHASHIVRATRI-HOLIDAY
12	FRI	FINAL EXAMS end
13	SAT	HOLIDAY
14	SUN	HOLIDAY
15	MON	ART EXAM/ Pi Day

16	TUE	Regular lessons
20	SAT	PTM/New SESSION induction for Parents
21	SUN	HOLIDAY
22	MON	NEW SESSION -2021-2022/World Water Day
27	SAT	HOLIDAY
28	SUN	HOLIDAY
29	MON	HOLI-Holiday

April - 20201

Date	Day	Event
2	FRI	GOOD FRIDAY- HOLIDAY
3	SAT	HOLIDAY
4	SUN	HOLIDAY
7	WED	World Health Day
10	SAT	Teaching day
11	SUN	HOLIDAY
13	TUE	GUDI PADWA- Holiday
14	WED	AMBEDKAR JAYANTI- HOLIDAY
17	SAT	Teaching Day
18	SUN	HOLIDAY
20	TUE	Interhouse Quiz and Prizes/RESULTS
21	WED	RAM NAVAMI- HOLIDAY/Earth Day
22	THUR	SUMMER VACATIONS/Reopening-June 8th 2021
24	SAT	Staff working
25	SUN	HOLIDAY
26	MON	STAFF VACATIONS BEGIN/Reporting-1st June 2021
29	THUR	International Dance Day

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